

Avivara Fall Board Meeting Minutes

September 21st, 2016 7:30pm

Attendees:

Gary Teale, David Austin, Ann Austin, Tom Friedman, Gustavo Valle, Dave Craig, Tara Luckie, Catherine Austin and Ruth Harbaugh

Financials:

At the time of the board meeting, our Vanguard investments were up 6.9% YTD. Avivara was down in donations by check but recurring monthly contributions were up. New donors are also up. We expect a successful financial year and a surplus by the end of year. Our published goal is 260 donors but we expect closer to 320.

Program Update:

Art training - Ann recently spent time training and handing over her art program to local teachers who will take over the program. Avivara paid for a remodel hiring locals to build up their sanitation and handwashing facilities.

Plan Lector- program is going successfully in 5 schools, students start with diagnostic testing at the beginning of the year and since then Avivara staff has listened to 500 students. Next year to reduce bias, we will have a random sample of text vs. letting teachers choose.

San Jose Pacul - is starting to wane after 7 years of great progress. Avivara will still support the program through scholarships, plan lector and funding the computer teacher but will also be looking for schools with good energy that need resources and invest in building it up over the course of 3-4 years.

Donor Management:

Gary has been looking at different donor management systems that will help institutionalize his knowledge and ease the management of donors and finances into the future. He's looked at Network for Good and Tara suggested Little Green Light as well.

Tara/Gary/Ruth will collaborate separately to evaluate the different donor management systems and have a proposal by early next year considering factors including cost, ease of use, ability to manage donors/programs and potentially cover some of the existing services we already pay for.

Transition Plan:

Gary and Ann are making plans to flip their current time commitment in Guatemala and the US, with the majority of time to be spend in the US with quarterly visits to Guatemala.

In consideration of this move, the team will be thinking about next steps = Gustavo will manage the local Guatemalan work and Gary/Ann will continue the work on behalf of Avivara from the Northwest. In the coming months, there will be a lot of thought around who to transition, whether we need more staff or can outsource with some of our existing partners such as Educando, etc.

2017 Fundraising Proposal:

We may look more to grant proposals, small foundation donors, and peer to peer fundraisers.

The Board should brainstorm fundraising event ideas and be ready to discuss at our next meeting.

Conflict of Interest:

All board members are to read the conflict of interest policy

Discrimination Policy:

The board unanimously approved the addition of “gender identity” to the non-discrimination policy.

New Board Member Proposal:

Tara Luckie attended the board meeting (and as of October is now officially a Board Member)

Respectfully submitted,

Ruth Harbaugh, Secretary